



Hochschule für
Wirtschaft und Recht Berlin
Berlin School of Economics and Law

Business & Economics

The master programmes at HWR Berlin:
How to apply for a master's degree

Q2 2024

Studierendenservice

Agenda

- Master programmes in the Department 1 (FB1)
- Application Requirements
- Application Process
- Admission Process
- Questions & Answers



HWR Berlin in numbers

12,000+ Students

2 Locations in Berlin

5 Departments

37 Bachelor programmes

18 Consecutive Master programmes

10 Further education programmes



Fotos: Dana Popa-Costeia

Programmes in English 1/2

- Business Intelligence and Process Management (M.Sc.)
- FACT – Finance, Accounting, Controlling, Taxation (M.Sc.)
- Global Supply Chain and Operations Management (M.A.)
- International Business and Consulting: (M.A.)
Human Resource or Strategic Management

Continues on the next slide



Programmes in English 2/2

cont.

- International Economics (M.A.)
- International Finance (M.Sc.)
- International Marketing Management (M.A.)
- Political Economy of European Integration (M.A.)



Programmes in English or German

- FACT – Finance, Accounting, Controlling, Taxation (M.Sc.)
 - Offers a wide range of elective options, allowing students specialize in certain topics and to choose classes in English or German



Programmes in German & English

- Marketing Management dt./engl. (M.A.)
 - 50% in English, 50% in German



Programmes in German with some English

- Unternehmensrecht im internationalen Kontext (LL.M.)
 - This programme has some English modules, but it is primarily in German.



MBA & Master Programmes at BPS Berlin Professional School

Berlin MBA

Berlin Full Time or Part Time
MBA

Master (on campus)

Sustainability & Quality Mgmt.

General Management (dual)

Digital Transformation (dual)

International Business Mgmt.

Science & Innovation Mgmt.

Master (blended)

European Public Management

Public Administration

Security Management



Information about BPS's tuition fees & programmes can be found at www.berlin-professional-school.de

Fees at HWR Berlin

Tuition fee

None

Semester fee

about €300 incl. Public transport (subject to change)

Additional costs

Living costs

Mandatory health insurance

Certified translations

Uni-assist application

Visa

<https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/costs-of-education-and-living/>

Number of applications

Strongly consider your preferred degree and rank it first.

Your second choice will only be considered if there is not a sufficient number of applications with a first choice in that programme.



What are the odds?

The average application rate is a competitive process.



Typically 1 in 6 applicants gains a study place at HWR Berlin



How many study places are available?

Master programme name	Places
FACT	80
Global Supply Chain and Operations Management	40
Marketing Management (dt./engl.)	40
International Finance	35
International Economics	35
Political Economy of European Integration	35
Business Law in an International Context	35
International Marketing Management	35
Business Intelligence and Process Management	20
International Business and Consulting - HR	18
International Business and Consulting - SM	18



Degree structure

General example of a master's outline

- **1st semester:** foundation and basic stage
- **2nd semester:** specialisation stage
- (Internship or study abroad option):
 - only in case of mandatory internship because of a Bachelor's with less than 210 ECTS,
 - or voluntary internship or semester abroad
- **Final semester:** master thesis
 - Final oral examination
 - Research methodology seminar

Application requirements

Documents

Application documents

Corresponding Bachelor Degree	<i>(or preliminary certificate incl. GPA)</i>
Transcript of records	Language skills
Motivation letter	CV
<i>GMAT* min. 600</i>	
<i>Professional experience* (between 1-2 of exp.)</i>	



Foto: Oana Popa-Costea

Corresponding Bachelor Degree

Specific courses from your Bachelor Degree in the field of your chosen programme.
These courses cannot be replaced by work experience.

Bus. Intelligence & Process Mgmt.	FACT	Global Supply Chain Mgmt.	International Business Consulting: HR	International Business Consulting: SM	International Economics
Business Administration	Finance	Operations Mgmt.	HR Management	Strategic Mgmt.	Microeconomics
Quantitative Methods and/or Databases	Accounting	Supply Chain Mgmt.	Labour Law	Financial and Managerial Accounting	Macroeconomics
Computer Science	Controlling	Procurement	Organisational Design / Behaviour	Operations Management	International Economics
Business Inform. Systems	Taxation	Production Mgmt.			
		Logistics			

Corresponding Bachelor Degree *cont.*

**Specific courses from your Bachelor Degree in the field of your chosen programme.
These courses cannot be replaced by work experience.**

International Finance	International Marketing Mgmt.	Marketing Mgmt. (dt.eng.)	Pol. Economy of EU Integrations	Unternehmensrecht
Capital Market Finance	Min. 3 Marketing courses or 15 ECTS	Min. 3 Marketing courses or 15 ECTS	Macroeconomics	BGB Allgemeiner Teil
Corporate Finance			Political Science	Schuldrecht
Statistics			European Studies	Sachenrecht
				Arbeitsrecht
				Gesellschaftsrecht
				Verfassungsrecht
				Insolvenzrecht
				Or equivalent legal courses of the country of the bachelor degree

Application process

There is no pre-check service.
Please don't email us your documents to check.



The admission committee will check and decide.



Foto: Oana Popa-Costea

English Skills (high B2 Level (CEFRL)

Age of test results:

- Not older than 5 years
- Home editions of IELTS, TOEFL & GMAT are accepted

For International Finance

- *Only* TOEFL, IELTS or GMAT will be accepted

Studies in English	TOEFL iBT	IELTS	TOEIC four skills	PTE academic	Cambridge English scale	Oxford Test of English	UNlcert	GMAT
Min. 2 semester	Min. 83	Min. 6.0	Min. 1200	Min. 67	Min. 170 or FCE	Min. 126	Min. II	*

German Skills (C1 Level (CEFRL))

Age of test results:

- Not older than 5 years

Only necessary for the German programmes:

- Marketing Management (dt./eng.)
- Unternehmensrecht

German Abitur	Studies in German	DSH	TestDaF	Goethe Zertifikat	DSD	TELC	Other certificates
	Min. 2 semester	2	Min. 4/4/4/4	C1	II	C1	Min. II

Application Process

German Bachelor

Online application
directly at HWR

Upload **simple copies** to
S.A.M.

Application period:
April 15 – June 15



International Degree

Online application
via uni-assist

Upload **simple copies** in
original language and **sworn**
translations to uni-assist

Application period:
March 15 – May 15



Confirmation of receipt

German Bachelor

Once you have applied, your **application status will change** in the S.A.M application portal

International Degree

The **confirmation of uni-assist** about forwarding your application to HWR Berlin **equals a confirmation of receipt** from HWR Berlin.



Uni-assist



Deadline

Uni-assist deadline = HWR Berlin deadline ie. May 15, 2024

Documents

All documents need to be with uni-assist by the deadline

Handling fee

Uni-assist must receive the payment before the deadline expires.
Processing the payment takes about 3-5 days.

Uni-assist



Info country by country

<https://www.uni-assist.de/en/tools/info-country-by-country/>

uni assist



Check: university admission

<https://www.uni-assist.de/en/tools/check-university-admission/>



Webinars

<https://www.uni-assist.de/en/tools/webinars/>

Other websites



DAAD - Study in Germany

<https://www.daad.de/en/study-and-research-in-germany/>



Destination Germany - DAAD compass to study in Germany

https://www.daad.de/ziel-deutschland/index_en.html



International Study at HWR Berlin

<https://www.hwr-berlin.de/en/study/international-study/>

Admission evaluation

- **Bachelor´s degree + relevant modules**
- **Work experience** after Bachelor´s degree (min. 12 months, max. 24 months is counted)
- **Language proficiency/ies**
- **GMAT score of 600+** (if applicable) (with the exception of International Economics, Political Economy of European Integration, and Business Law in an International Context)
- In addition – **Motivation letter + CV**



Your timeline

Gather information

- Application requirements
- HWR / uni-assist

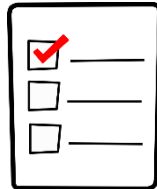
Organise your documentation

- Certified translations
- Language skills

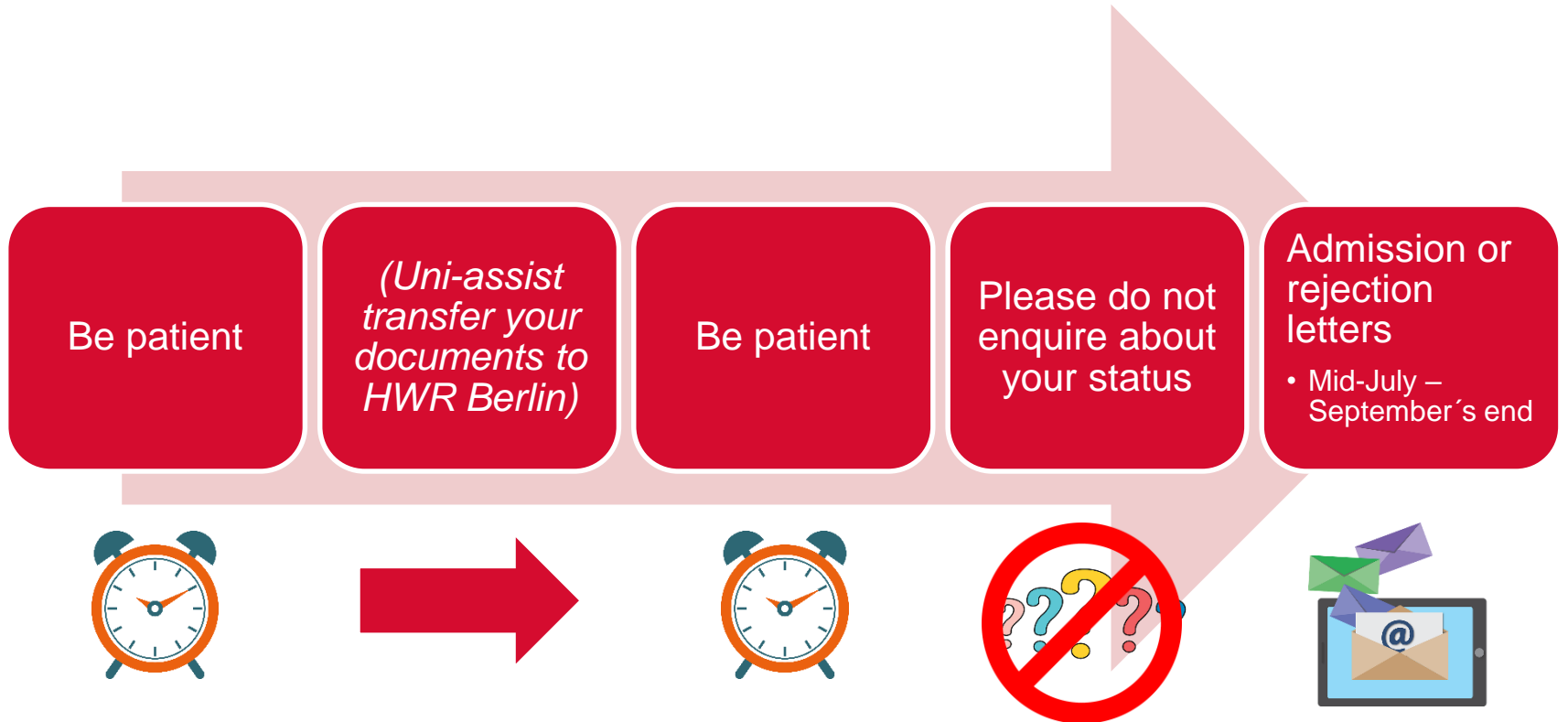
Apply online

Get your visa appointment

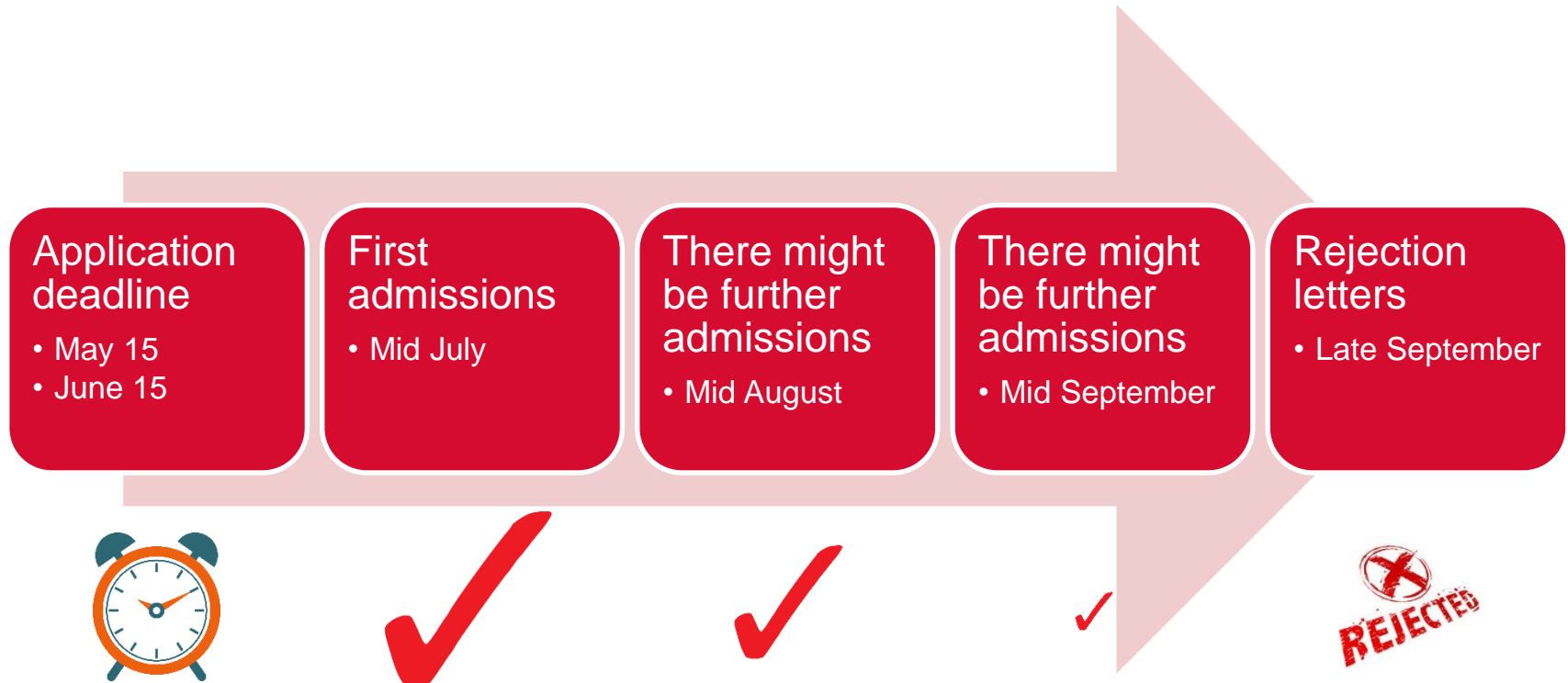
Hand in documents



What is happening next?



Admission process



Explanation videos

- [Costs for international students](#)
- [Degree structure](#)
- [Admission requirements](#)
- [Application process for applicants with an international Bachelor's degree](#)
- [Admission process](#)



Contact

Advice for potential applicants

Student counselling services

E-Mail: master-fb1@hwr-berlin.de

Telephone: +49 30 30877-1919

Telephone consultation hours:

Tue, Wed 11-12 + Thu 14-15

Instagram: [instagram.com/hwr.students](https://www.instagram.com/hwr.students)



www.hwr-berlin.de



Hochschule für Wirtschaft und Recht Berlin



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